

Office Order No.



Royal Government of Bhutan
MINISTRY OF FINANCE

Transaction No:
Office Order No:

OFFICE ORDER

As per the decision of the Head of the Agency/HRC, the following official(s) is/are hereby relieved from his/her office duty as detailed below:

Purpose of Travel:

Details:

Duration: From **To**

Funding Source:

#	CID/WP	Name of Official	Position Title	Position Level	Office

The official(s) is/are instructed to claim the travel entitlements strictly as per this order in accordance to the prevailing travel rules.

Travel Admin

Head of Agency
MINISTRY OF FINANCE

Copy to:

1. The Finance Division for information and necessary action.
2. The official concern.

Note: The above relieving order is a system generated in eDATS.